



ST CUTHBERT (OUT) PARISH COUNCIL

COUNCIL SUMMONS: ASSET MANAGEMENT COMMITTEE

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council Asset Management Committee, which Committee Members are summoned to attend, will be held remotely on Wednesday 2nd September 2020 at 7pm.

Michele Exton

PARISH CLERK

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Please note that this meeting will be held remotely Local Authorities (Coronavirus) (Flexibility of Local Authority meetings) (England) Regulations 2020. The Chairman will begin the formal business of the Council which is open to the public to attend. The meeting will be hosted by Zoom software. To access this meeting, click [Meeting Link](#). The meeting ID is 895-2498-1977, passcode 997025. During the meeting there is an opportunity for Members of the Public to speak. *Please see item 04. Public Question Time for remote attendance details for members of the public who wish to speak.*

Visit the website to view all supporting papers for the Agenda below. CONFIDENTIAL papers are only sent to elected members and are not available on line. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

A G E N D A

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).

02. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities ([Model Code of Conduct](#)) Order 2007 SI No.1159. *(NB this does not preclude any later declarations).*

02.01. To receive declarations of interest from Councillors on items on the agenda.

02.02. To receive written requests for dispensations for disclosable pecuniary interests (if any).

02.03. To grant any requests for dispensation as appropriate.

03. EXCLUSION OF THE PRESS AND PUBLIC.

To agree any items to be dealt with after the Public and Press have been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act](#) (as amended) 1960.

Item 06 and Item 10 .

04. PUBLIC QUESTION TIME.

Members of the Public who would like to speak via Zoom on any item are asked to email deputyparishclerk.sco@yahoo.com and register their request. Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairman. The Chairman will call from those who have indicated that they would like to speak. Alternatively, written comments can be emailed and will be represented to the Cabinet. As issues raised in public session may not relate to items on the agenda, no resolution or action can be taken.

05. MINUTES OF ASSET MANAGEMENT COMMITTEE HELD REMOTELY ON WEDNESDAY 22ND JULY 2020.

To confirm and sign as a correct record the minutes of the Asset Management Committee on Wednesday 22nd July 2020 (attached).

06. ESSENTIAL TREE WORKS RESULTING FROM TREE SURVEY

To approve a contractor to complete essential tree works resulting from tree survey of 22nd July 2020 (Annex A)

To approve the resolution made by Dulcote Board of to ask St Cuthbert (Out) Parish Council to confirm that the council is responsible for all tree maintenance at Dulcote Recreation ground.

07. PLAY AREA EQUIPMENT REPAIRS

To summarise the decisions of the Committee made by email regarding potential contractor.

08. ALLOTMENT PLOT CLEARANCE: 34A & 35B

To retrospectively approve the plot clearance works by Darren Durbin. (Annex B)

09. COXLEY BIN INSTALLATION

To retrospectively approve the installation costs for Phil Litson (Annex C)

10. QUOTE FOR LEGACY WORKS COMPLETED BY WEBBS & FUNDING OPTIONS

To consider Webbs costs incurred from the overgrown tasks at East Horrington Churchyard and to discuss Covid-19-rekated funding options (Annex D).

11. SECURITY AT THE ALLOTMENTS

To discuss whether a pedestrian gate should be installed at the allotments, as recommended by tenant representative Sarah Chambers, and/or a foamex 'Please shut the gate' sign be purchased (Annex E).

12. ENCOURAGING MORE INSECT-FRIENDLY SPACES

To discuss using the Council's land as more insect-friendly spaces to help reverse insect decline in local areas (Annex F1 & F2).

13. BENEFITS RATES FOR ALLOTMENT TENANTS

To consider whether to include additional benefits rates for allotment tenants and discuss possible criteria, pros and cons (Annex G).

14. MISSING/DAMAGED BINS AND PROPOSED NEW BINS

To consider the current situation of missing or damaged bins, discuss proposed new bins and resolve on priorities (Annex H).

15. COXLEY RECREATION GROUND – SHIPPING CONTAINER.

To discuss the acquisition and positioning of the shipping container at Coxley Recreation Ground for use as storage by SCOPC and to consider regularity of grass cutting and maintenance of the leat-side bank.

16. FEEDBACK ON EASTON PLAY EQUIPMENT.

To consider the feedback gathered by Cllr Newington regarding improvements to the age-suitability of play equipment at Jubilee Playing Field

17. TO CONSIDER PRIORITIES FOR 2021-22 BUDGET

To discuss 2020-2021 budget (Annex I1 & I2).

18. DATE AND VENUE OF NEXT MEETING

Remotely on Wednesday 14th October 2020 at 7pm.