



## ST CUTHBERT (OUT) PARISH COUNCIL

### COUNCIL SUMMONS: ASSET MANAGEMENT COMMITTEE MEETING

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council Asset Management Committee, which Committee Members are summoned to attend, will be held at Coxley Memorial Hall (Back Room), Main Road, Coxley BA5 1QZ on Wednesday 20<sup>th</sup> September 2023 at 7pm.

A handwritten signature in black ink, appearing to be 'ME', enclosed within a circular scribble.

Michele Exton

**PARISH CLERK**

St Cuthbert (Out) Parish Council

c/o Monitoring Officer

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## A G E N D A

**01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).

**02. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159. *(NB this does not preclude any later declarations).*

**02.01.** To receive declarations of interest from Councillors on items on the agenda.

**02.02.** To receive written requests for dispensations for disclosable pecuniary interests (if any).

**02.03.** To grant any requests for dispensation as appropriate.

### **03. EXCLUSION OF THE PRESS AND PUBLIC**

To agree any items to be dealt with after the Public and Press has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#).

### **04. PUBLIC QUESTION TIME**

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the chairman. The chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email to the Deputy Parish Clerk). As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken. Members of the public who would like to speak but who are not able to attend are encouraged to email [deputyparishclerk@stcuthbertout-pc.gov.uk](mailto:deputyparishclerk@stcuthbertout-pc.gov.uk) and register their comments.

### **05. MINUTES OF ASSET MANAGEMENT COMMITTEE HELD ON WEDNESDAY 9<sup>TH</sup> AUGUST 2023.**

To confirm and sign as a correct record the Minutes of the Asset Management Committee on Wednesday 9<sup>th</sup> August 2023 (attached).

### **06. INITIAL 2024-25 BUDGET CONSIDERATIONS**

To initially consider the Asset Management budget for 2024/25 (ANNEX A1, A2 & A3).

### **07. RISK REGISTER & RISK MANAGEMENT POLICY STATEMENT**

To discuss, amend if necessary and resolve to recommend the Risk Register and Risk Management Policy Statement to Full Council (ANNEX B1 & B2).

### **08. WORKS ARISING FROM ANNUAL ASSET INSPECTION**

To discuss the results of the 2023 Asset Inspection, and resolve whether to proceed with the proposed works (ANNEX C1 & C2)

### **09. SHEPPEY EROSION SOLUTIONS**

To consider and discuss the proposal from Ian Chedgy, regarding erosion solutions for the River Sheppey bank at Coxley Recreation Ground, and resolve on further action (ANNEX D)

### **10. UPDATE ON RECENT WORKS**

To update the Committee on the status of the Annual Tree Survey and quotes sought, Polsham & Wookey Hole Bus Shelter.

### **11. DATE OF NEXT MEETING.**

**Wednesday 01<sup>st</sup> November 2023** at 7pm, Coxley Memorial Hall. **To be confirmed**