

D a



ST CUTHBERT (OUT) PARISH COUNCIL

COUNCIL SUMMONS: ASSET MANAGEMENT COMMITTEE MEETING

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council Asset Management Committee, which Committee Members are summoned to attend, will be held at Coxley Memorial Hall (Meeting Room), Main Road, Coxley BA5 1QZ on Wednesday 31ST January 2024 at 7pm.

Lisa Pool

Lisa Pool

PARISH CLERK

St Cuthbert (Out) Parish Council

Council Offices

Cannards Grave Road

Shepton Mallet

BA4 5BT

T: 07496 198032

E: parishclerk@stcuthbertout-pc.gov.uk

W: www.stcuthbertout-pc.gov.uk

A G E N D A

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).

02. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159. *(NB this does not preclude any later declarations).*

02.01. To receive declarations of interest from Councillors on items on the agenda.

02.02. To receive written requests for dispensations for disclosable pecuniary interests (if any).

02.03. To grant any requests for dispensation as appropriate.

03. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#): **ITEM 06, 09 & 11**

04. PUBLIC QUESTION TIME

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the chairman. The chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email to the Deputy Parish Clerk). As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken. Members of the public who would like to speak but who are not able to attend are encouraged to email parishclerk@stcuthbertout-pc.gov.uk and register their comments.

05. MINUTES OF ASSET MANAGEMENT COMMITTEE HELD ON WEDNESDAY 1ST NOVEMBER 2023.

To confirm and sign as a correct record the Minutes of the Asset Management Committee on Wednesday 1ST November 2023 (attached).

06. RIVER SHEPPEY EROSION SOLUTION & ASSOCIATED TREE WORKS

To discuss the progression of the erosion solution by a) Cain Bio-Engineering and b) a second alternative proposal. To assess costs and suitability and resolve on actions. To consider the timeframe for works, the impact of groundworks for the MUP and resolve on the quotes provided for tree pollarding that allow for works to take place during bird nesting season (ANNEX A1, A2 & A3).

07. ASSET & SERVICE DEVOLUTION

To discuss the current situation regarding devolution of services from Somerset Council, the potential for future contracts outside the existing Annual Maintenance Contracts and the latest update regarding Bowring Close, if available from Somerset Council (ANNEX B).

08. ANNUAL MAINTENANCE CONTRACTS

To review the proposed tender document and consider the inclusion of grass-cutting of Coxley Playing Field between July & October 2024 and March-June 2025. Also to agree a timeline for the tendering of Annual Maintenance Contracts (ANNEX C).

09. BUS SHELTER CLEANING

To resolve on the quotes provided for a one-off clean of the 9 modern green bus shelters at Easton, Haybridge, Coxley and Polsham. To discuss costs for more regular cleaning (ANNEX D).

10. STRAWBERRY LINE BENCH REQUEST

To agree that a resident request, supported by the Strawberry Line Society, is best suited to a grant application. To be updated on the land ownership status of the Multi-User Path (ANNEX E).

11. UPDATE ON VARIOUS MAINTENANCE & WORKS

To resolve on a) quotes for various cuff replacements at Dulcote & Coxley; b) to receive an update on the T-for-2 Swing (Dulcote) and pending approved works waiting for Spring; c) to approve a grass-cutting quote for Coxley Playing Field for March-June 2024; d) to consider repairs to a faulty street light at South Bank, Wookey Hole; e) to consider the division of Plot 17 and receive an update on allotment plot waiting list; f) to receive an update on the Annual Tree Works & any storm damage, if available; g) to confirm the ending of OAP concessions for allotment tenants (ANNEX F)

12. DATE OF NEXT MEETING.

Wednesday 13th March 2024 at 7pm, Coxley Memorial Hall.