



## ST CUTHBERT (OUT) PARISH COUNCIL

### COUNCIL SUMMONS

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council, which Members are summoned to attend, will be held in Easton Village Hall, Ebbor Lane, Easton BA5 1EP on Monday March 18<sup>th</sup> 2024 at 7pm.

*Lisa Pool*

Lisa Pool

**PARISH CLERK**

St Cuthbert (Out) Parish Council

Council Offices

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The Chairman will begin the formal business of the Council which is open to the Public to attend; during the meeting there is an opportunity for Members of the Public to speak - *please see item 06.*

Visit the website to view all supporting papers for the agenda below. CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

## A G E N D A

### **01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#). In addition to the risk assessment that the Council has carried out for face-to-face meetings, any Councillor or Staff who do not feel safe attending a meeting, due to medical grounds or risk to immediate family members, will not be required to attend and absence will be authorised – this policy to be reviewed at every meeting based on the latest Government guidance and case numbers.

## **02. CO-OPTION OF up to 1 MEMBER TO REPRESENT THE NORTH WARD**

To co-opt up to 1 Member of the Parish Council to represent the North Ward. Each Candidate has up to 2 minutes to present to the Council why they would be selected as a Parish Councillor to represent part of the Ward. According to Arnold-Baker, the successful Candidate must have received an absolute vote of those present voting: "It follows that if there are more than two Candidates for one vacancy and no one of them at the first count receives a majority over the aggregate votes given to the rest, steps must be then be put to the vote again; this process must, if necessary, be repeated until an absolute majority is obtained".

## **03. DECLARATIONS OF INTEREST**

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#). (*NB this does not preclude any later declarations*).

**03.01.** To receive declarations of interest from Councillors on items on the agenda.

**03.02.** To receive written requests for dispensations for disclosable pecuniary interests (if any).

**03.03.** To grant any requests for dispensation as appropriate.

## **04. EXCLUSION OF THE PRESS AND PUBLIC**

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#): **ITEM 16**

## **05. CHAIRMAN'S ANNOUNCEMENTS**

## **06. PUBLIC QUESTION TIME**

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairman. The Chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email or letter to the Chairman or Parish Clerk). As issues raised in the public session may not relate to items on the agenda, no resolution for action can be taken. Members of the Public who would like to speak but who are not able to attend are encouraged to email [parishclerk@stcuthbertout-pc.gov.uk](mailto:parishclerk@stcuthbertout-pc.gov.uk) and register their request.

## **07. LOCAL AUTHORITY REPORTS**

To receive reports in person or in writing from Somerset Council Councillors. Crime Statistics for Wells & Rural, December 2023 are attached. Time for reports is limited to 10 minutes.

## **08. MINUTES OF ST CUTHBERT (OUT) PARISH COUNCIL ON MONDAY 12<sup>TH</sup> FEBRUARY 2024**

To confirm and sign as correct record the minutes of the Council held on Monday 12<sup>th</sup> February 2024 (attached).

## **09. ACCOUNTS FOR PAYMENT**

To review and approve a schedule of items of expenditure and issuing of payment [LGA 1972 s150 \(5\)](#). An appointed Member at the meeting to verify all bank reconciliations produced by the RFO (ANNEX A).

## **10. UPDATE: ENVIRONMENTAL WORKING GROUP**

To receive a verbal update from Cllr Pettitt.

## **11. UPDATE: WELLS & RURAL LCN**

To receive a verbal update from Cllr Hathway.

## **12. APPROVAL OF STAFF APPOINTMENT**

To approve the Staffing Committee's appointment of the permanent RFO.

## **13. ANNUAL PARISH MEETING**

To approve a cost of £20 for the hiring of audio-visual equipment from Kevin Redpath, for catering of up to £50 and to encourage all Councillors to post a poster, provided.

## **14. D-DAY80 COMMEMORATIVE EVENT**

To discuss and progress the proposed beacon event and resolve on an invitation list.

## **15. MULTIPLE TRAFFIC ISSUES**

To resolve on any preferred course of action regarding the following traffic-related matters:

15.1 Milton & Tynings Lane, Wookey Hole (Cllr Lunnon): Traffic Regulation Order or advisory signs.

15.2 Haybridge bus stop access A371(Mr Derek Cooper): Traffic Regulation Order or informal approach with residents.

15.3 Horrington School B3135 (Cllr Baker): further lobbying of Somerset Council for a marked crossing.

15.4 Roemead Road/B3139 (Cllr Blatchford): pursue the installing of double white lines and a speed restriction in the area along Rookery Farm.

15.5 Polsham – Southwood A39:

15.6 Dinder 20mph update (Cllr Hathway): update on traffic calming scheme.

15.7 Pavements and footpaths (Cllr Hathway):

15.8 Village Signs (Ms Jean Brown, Cllr Zorab): discuss two village gateway signs for East Horrington, and potentially more around the parish (Combined Annex B).

## **16. BOWRING CLOSE, COXLEY**

16.1 Somerset Council meeting & response.

16.2 James Heappey MP input.

16.3 TVG Application – update.

16.4 Tree Preservation Order – update.

16.5 Somerset Council revised offer.

16.6 Resolution regarding purchase and progression (Combined Annex C).

## **17. REPORTS OF WARD ACTIVITIES**

To hear from any Councillors regarding events in their wards. Time is limited to 2 minutes per ward. Requests for substantive matters to be added to future agendas should be made to the Parish Clerk.

## **18. MAY'S FULL COUNCIL MEETING**

To remind Councillors about Committee membership, encourage attendance to familiarise themselves in the interim and discuss what's involved with Committee Chairs or Clerks. To forewarn that Document Reviews are due and that Councillors will be asked to share the double-checking.

## **19. DATE OF NEXT MEETING**

Monday 13<sup>TH</sup> May 2024 at **7pm (Dinder)**.

## **20. DATE OF NEXT PARISH MEETING**

Tuesday 9<sup>th</sup> April 2024, Coxley Memorial Hall.