



## ST CUTHBERT (OUT) PARISH COUNCIL

### COUNCIL SUMMONS

Public Notice is hereby given that the Annual General Meeting of St Cuthbert (Out) Parish Council, which Members are summoned to attend, will be held in Easton Village Hall, Ebbor Lane, Easton BA5 1EP on Monday 5<sup>th</sup> August 2024 at 7pm.

*Lisa Pool*

Lisa Pool

**PARISH CLERK**

St Cuthbert (Out) Parish Council

Council Offices

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The Chairman will begin the formal business of the Council which is open to the Public to attend; during the meeting there is an opportunity for Members of the Public to speak - *please see item 06.*

Visit the website to view all supporting papers for the agenda below. CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

## A G E N D A

### **01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#). In addition to the risk assessment that the Council has carried out for face-to-face meetings, any Councillor or Staff who do not feel safe attending a meeting, due to medical grounds or risk to immediate family members, will not be required to attend and absence will be authorised – this policy to be reviewed at every meeting based on the latest Government guidance and case numbers.

## **02. DECLARATIONS OF INTEREST**

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#). *(NB this does not preclude any later declarations).*

**02.01.** To receive declarations of interest from Councillors on items on the agenda.

**02.02.** To receive written requests for dispensations for disclosable pecuniary interests (if any).

**02.03.** To grant any requests for dispensation as appropriate.

## **03. EXCLUSION OF THE PRESS AND PUBLIC**

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960: Item 18](#)

## **04. CHAIRPERSON'S ANNOUNCEMENTS**

## **05. PUBLIC QUESTION TIME**

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairperson. The Chairperson will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email or letter to the Chairperson or Parish Clerk). As issues raised in the public session may not relate to items on the agenda, no resolution for action can be taken. Members of the Public who would like to speak but who are not able to attend are encouraged to email [parishclerk@stcuthbertout-pc.gov.uk](mailto:parishclerk@stcuthbertout-pc.gov.uk) and register their request.

## **06. LOCAL AUTHORITY REPORTS**

To receive reports from Somerset Council Councillors. Crime Statistics for Wells & Rural, May 2024 are attached. Time for reports is limited to 10 minutes.

## **07. MINUTES OF ST CUTHBERT (OUT) PARISH COUNCIL ON MONDAY 24<sup>TH</sup> JUNE 2024**

To confirm and sign as a correct record the minutes of the Council held on Monday 24<sup>th</sup> June 2024 (attached).

## **08. ACCOUNTS FOR PAYMENT**

To review and approve a schedule of items of expenditure and issuing of payment [LGA 1972 s150 \(5\)](#). An appointed Member at the meeting to verify all bank reconciliations produced by the RFO (**ANNEX A**)

## **09. WELLS & RURAL LCN**

To receive an update from Cllr Hathway on LCN developments and the recent AGM (**Annex B**).

## **10. ENVIRONMENT WORKING GROUP**

To receive an update from Cllr Pettitt or a colleague of the working group (**Annex C**)

## **11. COUNCILLOR EXPENSES**

To reconfirm the council position on expenses as follows: *St Cuthbert (Out) Parish Council pay expenses to councillors currently only on two occasions: Cllr Marcel Hayden for his mileage in the regular setting up and taking down speed indicator devices, and Cllr Cooke for mileage done in his weekly informal play area inspections.* The provision of a Chairperson's allowance is drawn from the Local Government Act, 1972 15.5. Resolutions

approving the mileage for SID installation & weekly play area inspections will be referenced at this Full Council meeting.

## **12. VE80, MAY 2025**

To a) resolve on the Council holding a commemoration event and/or beacon lighting as part of national commemorations on Thursday 8<sup>th</sup> May 2025, an appropriate venue and the possibility of collaborating with Wells City Council for a joint event; and c) to resolve on a budget and councillors keen to be involved. The dedicated website [can be found here](#)

## **13. WIDER SHARING OF PARISH COUNCIL CONTACTS**

To discuss how the parish council can best reach residents who are not digitally connected. To discuss the use of parish, hall & other notice boards and other platforms such as Wells Voice, Wells Library, pcc magazines and radio to encourage engagement with these residents. **(Annex D)**

## **14. COMMUNITY SHEET RE-VAMP**

To discuss and agree on a new, less unwieldy format for the Community Sheet **(Annex E)**.

## **15. REQUEST FOR SUPPORT: LITHIUM BATTERY SAFETY**

To resolve on whether to offer council support to the lithium battery campaign **(Annex F & F2)**.

## **16. MISCELLANEOUS UPDATES**

To receive an update on a) bin collection from April 2025, and b) verge-cutting feedback.

## **17. PARISH COUNCIL ADMINISTRATION**

To resolve on the following:-

- a) Confirmation of the date of 2025 Parish Council Annual (May) General Meeting as 30<sup>th</sup> May 2024, in Dinder.
- b) To approve the membership of Jenny Baker to the Environment Working Group.
- c) To confirm the vacancy of a councillor in the East Ward.
- d) To discuss the transfer to gov.uk email accounts for all councillors and a timeframe.
- e) To approve the Planning Committee Terms of Reference.
- f) Greener Villages Grant Application form – amendment **(Items D & E: Annex G)**

## **18. BOWRING CLOSE**

To consider the implications of a possible appeal against a negative decision regarding the village green application, & to resolve on whether to support residents in lodging their own complaint to the LGA ombudsman **(Annex H)**.

## **19. REPORTS OF WARD ACTIVITIES**

To hear from Councillors regarding events in their wards. Time is limited to 2 minutes per ward. Requests for substantive matters for future agendas should be made to the Parish Clerk.

## **20. DATE OF NEXT MEETING**

Monday 09<sup>th</sup> September 2024 at **7pm (Dinder)**.