



## ST CUTHBERT (OUT) PARISH COUNCIL

### COUNCIL SUMMONS

Public Notice is hereby given that the Full Council of St Cuthbert (Out) Parish Council, which Members are summoned to attend, will be held in Dinder Village Hall, Sharcombe Lane, Dinder BA5 3PF on Monday 9<sup>th</sup> September 2024 at 7pm.

*Lisa Pool*

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The Chairman will begin the formal business of the Council which is open to the Public to attend; during the meeting there is an opportunity for Members of the Public to speak - *please see item 06.*

Visit the website to view all supporting papers for the agenda below. CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

## A G E N D A

### **01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#). In addition to the risk assessment that the council has carried out for face-to-face meetings, any councillor or staff who do not feel safe attending a meeting, due to medical grounds or risk to immediate family members, will not be required to attend and absence will be authorised – this policy to be reviewed at every meeting based on the latest government guidance and case numbers.

## **02. CO-OPTIONS**

To co-opt up to 1 Member of the Parish Council to represent the East Ward. Each Candidate has up to 2 minutes to present to the Council why they would be selected as a Parish Councillor to represent part of the Ward. According to Arnold-Baker, the successful Candidate must have received an absolute vote of those present voting: "It follows that if there are more than two Candidates for one vacancy and no one of them at the first count receives a majority over the aggregate votes given to the rest, steps must be then be put to the vote again; this process must, if necessary, be repeated until an absolute majority is obtained".

## **03. DECLARATIONS OF INTEREST**

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#). (*NB this does not preclude any later declarations*).

**02.01.** To receive declarations of interest from Councillors on items on the agenda.

**02.02.** To receive written requests for dispensations for disclosable pecuniary interests (if any).

**02.03.** To grant any requests for dispensation as appropriate.

## **04. EXCLUSION OF THE PRESS AND PUBLIC**

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#): **None**.

## **05. CHAIRPERSON'S ANNOUNCEMENTS**

## **06. PUBLIC QUESTION TIME**

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairperson. The Chairperson will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email or letter to the Chairperson or Parish Clerk). As issues raised in the public session may not relate to items on the agenda, no resolution for action can be taken. Members of the Public who would like to speak but who are not able to attend are encouraged to email [parishclerk@stcuthbertout-pc.gov.uk](mailto:parishclerk@stcuthbertout-pc.gov.uk) and register their request.

## **07. LOCAL AUTHORITY REPORTS**

To receive reports from Somerset Council Councillors. Crime Statistics for Wells & Rural, June 2024 are attached. Time for reports is limited to 10 minutes.

## **08. MINUTES OF ST CUTHBERT (OUT) PARISH COUNCIL ON MONDAY 5<sup>TH</sup> AUGUST 2024**

To confirm and sign as a correct record the minutes of the Council held on Monday 5<sup>th</sup> August 2024 (attached).

## **09. ACCOUNTS FOR PAYMENT**

To review and approve a schedule of items of expenditure and issuing of payment [LGA 1972 s150 \(5\)](#). Two appointed Members prior to the meeting to verify all bank reconciliations produced by the RFO (**ANNEX A**)

## **10. WELLS & RURAL LCN**

To receive an update from Cllr Hathway on LCN developments and the revisiting of the Council's priorities (**Annex B**).

## **11. ENVIRONMENT WORKING GROUP**

To receive a verbal update from Cllr Pettitt of the working group activities.

## **12. TRAFFIC & TRANSPORT UPDATE**

To receive an update from Somerset Highways regarding

- a) Haybridge / A371 junction
- b) Wookey Hole Road / Underwood Quarry junction
- c) Polsham speed limits
- d) Village Signs-East Horrington (**ANNEX C**)

## **13. INVESTMENT STRATEGY & POLICY**

To consider potential budget items (and budget amount) for the next financial year, for further consideration within relevant Committees. The draft budget to be reviewed at the Finance and Scrutiny Committee on 6th November (**ANNEX D**).

## **14. ADDITIONAL BUDGET ITEMS FOR LARGER ITEMS NOT UNDER COMMITTEE REMITS**

To collate pre-considered ideas for additional budget items not considered within Committees and to vote to forward items to relevant committees for approval. This is an opportunity for councillors not involved with particular committees to suggest ideas for consideration by that committee. Items selected will then be recommended to Finance & Scrutiny Committee for 06<sup>th</sup> November meeting & budget considerations.

## **15. BOWRING CLOSE**

- a) To pass resolution that this Council will offer practical support for a resident complaint to the LGA&SC Ombudsman, should residents request this.
- b) To approve this Council's letter or response to the Consultation comments
- c) To resolve on sharing update with residents (**ANNEX E**).

## **16. ASSET DEVOLUTION**

- a) To receive an update regarding Somerset Council Devolution regarding waste collection & enhanced highway maintenance proposals & to consider councilor input into the Volunteer Training programme to be launched Autumn 2024.
- b) To approve the invitation to invite Haylee Wilkins (WCC Devolution Officer) and Megan Harnedy (LCN Link Officer) to October's Full Council meeting.
- c) To reactivate the Asset & Service Devolution Working Group (**ANNEX F**).

## **17. PARISH COUNCIL ADMINISTRATION**

To resolve on the following:-

- a) Confirmation of the date of 2025 Parish Council Annual (May) General Meeting as 19th May 2024, in Dinder.
- b) Approval of Asset Register as recommended by Finance & Scrutiny Committee.
- c) Approval of Dulcote Board of Trustees (Draft) Minutes for 5<sup>th</sup> February 2024.
- d) To be aware of Wedmore PC's plans to develop a more formal body to lobby on local flooding issues and more details will follow in October (**Annex G, G1 & G2**).

## **18. REPORTS OF WARD ACTIVITIES**

To hear from Councillors regarding events in their wards. Time is limited to 2 minutes per ward. Requests for substantive matters for future agendas should be made to the Parish Clerk.

## **19. DATE OF NEXT MEETING**

Monday 28<sup>th</sup> October 2024 at **7pm (Easton)**.