



## ST CUTHBERT (OUT) PARISH COUNCIL

### COUNCIL SUMMONS: ASSET MANAGEMENT COMMITTEE MEETING

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council Asset Management Committee, which Committee Members are summoned to attend, will be held at Coxley Memorial Hall (Meeting Room), Main Road, Coxley BA5 1QZ on Wednesday 16<sup>th</sup> October 2024 at 7pm.

*Lisa Pool*

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**PARISH CLERK**

St Cuthbert (Out) Parish Council

Council Offices

Cannards Grave Road

Shepton Mallet

BA4 5BT

T: 07496 198032

E: [parishclerk@stcuthbertout-pc.gov.uk](mailto:parishclerk@stcuthbertout-pc.gov.uk)

W: [www.stcuthbertout-pc.gov.uk](http://www.stcuthbertout-pc.gov.uk)

## A G E N D A

**01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. [LGA 1972 s85\(1\)](#).

**02. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities ([Model Code of Conduct](#)) Order 2007 SI No.1159. *(NB this does not preclude any later declarations).*

**02.01.** To receive declarations of interest from Councillors on items on the agenda.

**02.02.** To receive written requests for dispensations for disclosable pecuniary interests (if any).

**02.03.** To grant any requests for dispensation as appropriate.

**03. EXCLUSION OF THE PRESS AND PUBLIC**

To agree any items to be dealt with after the Public and Press has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#)

#### **04. PUBLIC QUESTION TIME**

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the chairman. The Chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email to the Parish Clerk). As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken. Members of the public who would like to speak but who are not able to attend are encouraged to email [rfo@stcuthbertout-pc.gov.uk](mailto:rfo@stcuthbertout-pc.gov.uk) and register their comments.

#### **05. MINUTES OF ASSET MANAGEMENT COMMITTEE HELD ON WEDNESDAY 28<sup>TH</sup> AUGUST 2024.**

To confirm and sign as a correct record the Minutes of the Asset Management Committee on Wednesday 28<sup>th</sup> August 2024 (attached).

#### **06. GRIT BIN REPLACEMENT**

To approve a new Grit Bin to replace demolished in East Horrington (ANNEX A).

#### **07. ANNUAL PLAYGROUND INSPECTION**

To receive a report on the Annual Playground Inspection, and consider costs for repairs (ANNEX B).

#### **08. WOKEY HOLE ALLOTMENTS – JAPANESE KNOTWEED**

To receive an update on Japanese Knotweed and an alternative solution to control spread (ANNEX C).

#### **09. TREE SURVEY 2024**

To note the Tree Survey 2024 (ANNEX D).

#### **10. PREFERRED CONTRACTOR REVIEW**

To consider the 'Preferred Contractor Review'; to make recommendations to Full Council, and to schedule tender invitation for autumn 2026, in time for new Council cycle from May 2027 (ANNEX E).

#### **11. PROPOSED RIVER SHEPPEY RIVERBANK PLANTING**

To note proposals for Riverbank planting along the River Sheppey (ANNEX F).

#### **12. TARMAC REPAIRS AND TREE PLANTING**

To consider quotes to make repairs to the Allotment entrance in Wookey Hole; and to consider tree planting in an allotment plot (ANNEX G).

#### **13. ANNUAL MAINTENANCE CONTRACT**

To consider additions to the 'Annual Maintenance Contract', and approve schedule for 2025/26 tendering (ANNEX H).

#### **14. DATE OF NEXT MEETING.**

**Wednesday 27<sup>th</sup> November 2024** at 7pm, Coxley Memorial Hall.