



## **ST CUTHBERT (OUT) PARISH COUNCIL COUNCIL SUMMONS: ASSET MANAGEMENT COMMITTEE MEETING**

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council Asset Management Committee, which Committee Members are summoned to attend, will be held at Coxley Memorial Hall (Meeting Room), Main Road, Coxley BA5 1QZ on Wednesday 27<sup>th</sup> November 2024 at 7pm.

*Lisa Pool*

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**PARISH CLERK**

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### **A G E N D A**

**01. CO-OPTION TO TEMPORARY CHAIR OF ASSET MANAGEMENT COMMITTEE**  
To select a chair for the committee for this one meeting, given the serving Chair's absence.

**02. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**  
Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).

**03. DECLARATIONS OF INTEREST AND DISPENSATIONS**  
Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159. *(NB this does not preclude any later declarations).*

**03.01.** To receive declarations of interest from Councillors on items on the agenda.

**03.02.** To receive written requests for dispensations for disclosable pecuniary interests (if any).

**03.03.** To grant any requests for dispensation as appropriate.

**04. EXCLUSION OF THE PRESS AND PUBLIC**

To agree any items to be dealt with after the Public and Press has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#): **None**

## **05. PUBLIC QUESTION TIME**

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the chairman. The chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email to the Deputy Parish Clerk). As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken. Members of the public who would like to speak but who are not able to attend are encouraged to email [parishclerk@stcuthbertout-pc.gov.uk](mailto:parishclerk@stcuthbertout-pc.gov.uk) and register their comments.

## **06. MINUTES OF ASSET MANAGEMENT COMMITTEE HELD ON WEDNESDAY 16<sup>TH</sup> OCTOBER 2024.**

To confirm and sign as a correct record the Minutes of the Asset Management Committee on Wednesday 16<sup>th</sup> October 2024 (attached).

## **07. ANNUAL MAINTENANCE & WASTE COLLECTION TENDERS 2025-26**

To finalise the two tenders (A1 & A2); to approve the contents and timeline for the Annual Maintenance Contract and Waste Collection contract; to approve the Terms & Conditions (A3). To resolve on whether to delay issuing the Waste Collection Contract until further information is available from Somerset Council (ANNEX A1, A2 & A3).

## **08. UPDATE ON RIVER SHEPPEY TREE PLANTING**

To update councillors on the successful tree planting on the River Sheppey bank and to acknowledge the efforts of Kate Towers of the Reimagining The Levels project.

## **09. ALLOTMENTS: VARIOUS**

To resolve on the following: whether to authorise manure delivery in light of tenant feedback regarding soil quality; to resolve on whether skip hire for a short period would help those tenants who cannot easily access the communal tips; to receive an update regarding recent allotment inspection and results from the current tenants' survey (ANNEX B).

## **10. PSPO DOG EXCLUSION ZONE**

To receive an update on the potential installation of a Public Space Protection Order for the fenced play areas at Coxley and Dinder; to relay feedback from the Somerset Council officer's site visit regarding eligibility and to summarise why PSPOs are being standardised and consolidated.

## **11. ELECTRIC FENCE CAUTIONS, EASTON JUBILEE PLAYING FIELD**

To approve the purchase of cautionary signage, following the annual play area inspection risk identification of an electric fence in adjacent field to the south west of the play area. (ANNEX C).

## **12. GULLIES & ENHANCED HIGHWAY MAINTENANCE SCHEME**

To discuss the next steps regarding gully clearance and/or jetting, with regards to resident input and regarding potential neighbouring parish interest in sharing costs (ANNEX D).

## **13. PLAY AREA REPAIRS & MAINTENANCE: UPDATE**

To update the Committee on recent completed, instructed and pending repairs and maintenance to play equipment (ANNEX E).

**14. FINGER POST REFURBISHMENT**

To consider an addition to the Finger Post project for a discovered post at junction of Deerleap, Ebbor Lane & Kennel Batch; if approved, to schedule works for no earlier than February 2025; to discuss the request to Somerset Council to devolve responsibility and ownership of parish fingerposts. (Annex F).

**15. WORKS RESULTING FROM ANNUAL TREE SURVEY**

To resolve on whether to accept only the category 2 works or to complete both category 2 and 3 works; to resolve on additional work to tree (T44) overhanging River Sheppey (ANNEX G).

**16. DATE OF NEXT MEETING.**

**TUESDAY 7<sup>TH</sup> January 2025** at 7pm, Coxley Memorial Hall.