

MINUTES OF ST CUTHBERT (OUT) PARISH COUNCIL AS TRUSTEE FOR DULCOTE RECREATION GROUND HELD REMOTELY ON MONDAY 8TH FEBRUARY 2021, 7PM

Present: Cllrs P Cannon; M Cooke; E Danson; P Foster; T Hathway; M Hayden; J Henderson; I Humphreys; M Mitchell; J Reeves.

In Attendance: 2 Members of the Public; Ms Michele Exton (Administrator / Parish Clerk); Mrs Lisa Pool (Deputy Parish Clerk).

1. Apologies for Absence

Apologies from Cllrs T Mallinson; G Pettitt.

Resolved: To approve the reasons given for Members absence.

2. Declarations of Interest

The Clerk reminded Trustees that as they are also the Parish Councillors, any decisions they make at Board of Trustees' meetings, must be made in the best interests of the charity and not the Council. All Trustees declared a PERSONAL interest as Parish Councillors.

3. Exclusion of the Public from Item 6

Resolved: To exclude the Public from item 6 for reasons of commercial sensitivity.

4. Approval and Actions of Minutes 24th August 2020

The Clerk reported on the following actions from the minutes 24th August 2020:

Item 6

- A local fitness instructor had been contacted and offered use of the top part of the recreation ground for classes but there had been no response. The Clerk is to send an email to Residents and put notices up in both villages to ask Residents for any ideas for suitable activities when Covid restrictions allow, to increase their usage and enjoyment of the recreation ground. A Resident who was present at the meeting, will also contact Residents.
- Registry of the land had not yet been actioned.
- The Parish Council resolved at its meeting on 27th February 2019 to provide the maintenance of the play area for Dulcote Recreation Ground charity.
- Cllr Humphreys is trying to find out if the installation of a drinking fountain might be provided by Wessex Water as part of their charitable offerings.

Resolved: To confirm and sign as correct record the minutes of the Board of Trustees held on 24th August 2020.

5. Administration and Approval of Accounts 2019

The Trust's bank statements were presented. The Charity Commission's Receipts & Payments Accounts and Statement of Assets and Liabilities for 2020 and the Trustee's Annual Report for 2020 were presented for approval.

Resolved: To scrutinize the bank statements for 2020 and approve the Charity Commission Receipts and Payments accounts and Statement of Assets and Liabilities 2020 and the Trustees Annual Report 2020.

6. Maintenance

The Deputy Clerk had provided a written report on play equipment maintenance, the tree survey and tree works up to January 2021. Quotes for the repair of the "T for 2" swing that the Parish Council's Asset Management Committee (on 10th February) would be considering were discussed. The Deputy Clerk highlighted that very low risk repairs would keep being reported in the yearly inspections as the Council focuses resources on low and above risk repairs. The Clerk advised that these repairs needed to be priority works and suggested that very low risk repairs should be looked at towards the end of the financial year and actioned if there was a surplus budget. Advisory signs for keeping safe in the play area during the Covid pandemic are in place using the same wording as the District Council uses in their play areas. The signs are now fixed onto more robust permanent backing board and are checked for wear / vandalism. The maintenance contractor is continuing with monthly inspections throughout the current lockdown.

7. Date and Venue of Next Meeting

To be advised