

MINUTES OF ST CUTHBERT (OUT) PARISH COUNCIL AS TRUSTEE FOR DULCOTE RECREATION GROUND HELD REMOTELY ON MONDAY 22ND AUGUST 2022, 7.20PM

Note: The meeting was scheduled to start for 7pm but 2 Members had technological difficulties and did not enter the meeting until 7.20pm. 6 Members were required for the meeting to be quorate and proceed.

Present: Cllrs P Blatchford; M Cooke; M Hayden; I Humphreys; M Mitchell; G Pettitt; J Reeves.

In Attendance: Ms Michele Exton (Administrator/Parish Clerk); 1 Member of the Public.

1. Apologies for Absence

Apologies from Cllrs E Danson; T Hathway; J Joseph; J Zorab.

Resolved: To approve the reasons given for Members' absence.

2. Declarations of Interest

The Clerk reminded Trustees that as they are also the Parish Councillors, any decisions they make at Board of Trustees' meetings, must be made in the best interests of the Charity and not the Council. All Trustees declared a PERSONAL interest as Parish Councillors.

3. Exclusion of the Public from Item 7

Resolved: To exclude the Public from item 7 for reasons of commercial sensitivity.

4. Approval and Actions of Minutes 7th February 2022

Members were updated on the following action from the minutes 7th February 2022:

4.3. Cllr Humphreys' contact is on holiday at the moment so he will progress investigating the installation of a drinking fountain in a couple of weeks' time.

Resolved: To confirm and sign as correct record the minutes of the Board of Trustees held on 7th February 2022.

5. Public Speaking Time

A Resident entered the meeting when item 7 was being discussed. As the item excluded the Public, the item was suspended while the Resident was present. The Resident was welcomed and invited to make any comments on any matters but declined. Item 7 was resumed after the Resident left the meeting.

6. Administration

The Clerk reported that she had completed and submitted the Charity Commission's Annual Return for 2021 on 28th June 2022. The Clerk also reported the bank account balances as at 27th July 2022 as follows: Treasurers Account £73.60, Business Account £1,663.67.

7. Maintenance

The Clerk referred to the Deputy Clerk's written report on maintenance issues which covered from February 2022. Emergency repairs to the wooden gate and fencing separating the top and lower areas had been carried out. Quotes had been sought to improve the concrete access beyond the top access gate.

Resolved: The improvement to the concrete access beyond the top access gate to be paid for from the Trust's funds.

Resolved: When the quotes to improve the concrete access beyond the top access gate have been received, Members can vote via email.

Resolved: To accept the Deputy Clerk's maintenance report from February 2022.

8. Date and Venue of Next Meeting

To be advised.