



ST CUTHBERT (OUT) PARISH COUNCIL

COUNCIL SUMMONS: ASSET MANAGEMENT COMMITTEE MEETING

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council Asset Management Committee, which Committee Members are summoned to attend, will be held at Coxley Memorial Hall (Back Room), Main Road, Coxley BA5 1QZ on Wednesday 9th August 2023 at 7pm.

A handwritten signature in black ink, appearing to be 'ME', enclosed within a circular scribble.

Michele Exton

PARISH CLERK

St Cuthbert (Out) Parish Council

c/o Monitoring Officer

Mendip District Council

Cannards Grave Road

Shepton Mallet

BA4 5BT

T: 07498 780143

E: parishclerk@stcuthbertout-pc.gov.uk

W: www.stcuthbertout-pc.gov.uk

A G E N D A

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).

02. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159. *(NB this does not preclude any later declarations).*

02.01. To receive declarations of interest from Councillors on items on the agenda.

02.02. To receive written requests for dispensations for disclosable pecuniary interests (if any).

02.03. To grant any requests for dispensation as appropriate.

03. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#). **Item 6 and 8**

04. PUBLIC QUESTION TIME

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the chairman. The chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email to the Deputy Parish Clerk). As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken. Members of the public who would like to speak but who are not able to attend are encouraged to email deputyparishclerk@stcuthbertout-pc.gov.uk and register their comments.

05. MINUTES OF ASSET MANAGEMENT COMMITTEE HELD ON WEDNESDAY 28TH JUNE 2023.

To confirm and sign as a correct record the Minutes of the Asset Management Committee on Wednesday 28th June 2023, and acknowledge the budgetary word changes on Items 9 & 11.

06. POLSHAM & WOKEY HOLE BUS SHELTERS

To resolve on the works at both bus shelters (ANNEX A).

07. PORTALOO, COXLEY RECREATION GROUND

To resolve whether to continue the lease of the portaloos at Coxley Recreation Ground (ANNEX B).

08. ALLOTMENTS

To consider a number of issues regarding the allotments: a) survey feedback; b) Notices to Quit and current waiting list; c) inspection routine; d) OAP concessions e) roadside-gravel erosion; f) tree-pruning on individual plots and g) rat update (ANNEX C).

09. PLAY EQUIPMENT REPAIRS & MAINTENANCE

To resolve on the quotations for equipment repairs and maintenance on a&b) the seesaw – seat & hand cuffs (Dulcote); c) replacement bung for spinning pole (Dulcote); d) replacement bolts for spinning bowl work (Coxley); e) a wooden bung for Christmas Tree hole (Easton) and f) 'No Dogs Allowed' signs. Also to resolve on the Deputy Clerk request to be able to proceed with minor repairs where all costs per item are under £100 and the 'preferred contractor' process is used (ANNEX D).

10. SID BRACKETS

To approve the purchase of 2 bracket sets for Speed indicator Devices, to be located in Haybridge and Dulcote. (ANNEX E).

11. BIODIVERSITY DUTY

To initially consider the Council's Biodiversity Duty document (ANNEX F).

12. DOG WASTE BINS

To discuss and resolve on three issues: a) priority areas for future bins with timeframe; b) current dog bin locations, connections to Multi-User Paths and who has responsibilities for MUP street furniture existing locations, and c) enquiries into increased waste collection by Somerset Council (ANNEX G).

13. UPDATES & MISCELLANEOUS

To receive an update, and resolve if necessary, on the following: a) signing of the Wells City Football Club agreement, b) remaining tree works from 2022 survey; c) the 2023 Tree survey; d) River Sheppey bank erosion, e) Haybridge phone box book drop, and f) an event checklist for non-council run events (ANNEX H).

14. DEFERRED PROJECTS

To note that some items will need to be revisited over more time. They are a) long-term tree management plan & ash die-back funding and b) village signs.

15. DATE OF NEXT MEETING.

Wednesday 20th September 2023 at 7pm, Coxley Memorial Hall.