

MINUTES OF ST CUTHBERT (OUT) PARISH COUNCIL AS TRUSTEE FOR DULCOTE RECREATION GROUND HELD REMOTELY ON MONDAY 6TH FEBRUARY 2023, 7PM

Present: Cllrs P Blatchford; P Cannon; M Cooke; T Hathway; M Hayden; I Humphreys; M Mitchell; G Pettitt; J Reeves.

In Attendance: Ms Michele Exton (Administrator/Parish Clerk).

1. Apologies for Absence

Apologies from Cllr J Joseph.

Resolved: To approve the reasons given for Members' absence.

2. Declarations of Interest

The Clerk reminded Trustees that as they are also the Parish Councillors, any decisions they make at Board of Trustees' meetings, must be made in the best interests of the Charity and not the Council. All Trustees declared a PERSONAL interest as Parish Councillors. Cllr J Reeves declared a PERSONAL interest in Item 7.

3. Exclusion of the Public from Item 7

Resolved: To exclude the Public from item 7 for reasons of commercial sensitivity.

4. Approval and Actions of Minutes 22nd August 2022

The Trustees were updated on the following action from the minutes 22nd August 2022:

- Cllr Humphreys' contact for investigating the possibility of installing a drinking fountain was no longer available so Cllr Humphreys will look for another route to progress this matter.

Resolved: To confirm and sign as correct record the minutes of the Board of Trustees held on 22nd August 2022.

5. Public Speaking Time

There were no Members of the Public present.

6. Administration

The Trust's bank statements for 2022 were presented. The Charity Commission's Receipts & Payments Accounts and Statement of Assets and Liabilities for 2022 and the Trustee's Annual Report for 2022 were presented for approval. Members also reviewed the Board of Trustees draft responses to the Charity Commission Qs & As for charities with a connection to a non-charity.

Resolved: To scrutinize the bank statements for 2022 and approve the Charity Commission Receipts and Payments accounts and Statement of Assets and Liabilities 2022 and the Trustees Annual Report 2022.

Resolved: To approve the Board of Trustees responses to the Charity Commission Qs & As for charities with a connection to a non-charity.

7. Maintenance

The Deputy Clerk had provided a written report on maintenance issues from August 2022.

- The Deputy Clerk is in the process of obtaining quotes for the identified tree works and is hoping to present the quotes to the Council's Asset Management Committee on 22nd February.

- The Tfor2 swing has still not been released from repair by an authorising engineer. As this piece of equipment is now discontinued (which may cause future repair difficulties) and the Council maintains the play equipment, the Board agreed that the Council's Asset Management Committee should decide on further action.
- The Board discussed the various quotes to improve the concrete access at the top access gate (Cllr J Reeves abstained from the vote).

Resolved: To accept the Deputy Clerk's maintenance report from August 2022.

Resolved: To approve the quote from Phil Litston for improvement to the concrete access at the top access gate.

8. Date and Venue of Next Meeting

To be advised.