



ST CUTHBERT (OUT) PARISH COUNCIL

COUNCIL SUMMONS: ASSET MANAGEMENT COMMITTEE MEETING

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council Asset Management Committee, which Committee Members are summoned to attend, will be held at Coxley Memorial Hall (Back Room), Main Road, Coxley BA5 1QZ on Wednesday 1st November 2023 at 7pm.

A handwritten signature in black ink, appearing to be 'ME', enclosed within a circular scribble.

Michele Exton

PARISH CLERK

St Cuthbert (Out) Parish Council

c/o Monitoring Officer

Mendip District Council

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A G E N D A

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).

02. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159. *(NB this does not preclude any later declarations).*

02.01. To receive declarations of interest from Councillors on items on the agenda.

02.02. To receive written requests for dispensations for disclosable pecuniary interests (if any).

02.03. To grant any requests for dispensation as appropriate.

03. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#).

04. PUBLIC QUESTION TIME

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the chairman. The chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email to the Deputy Parish Clerk). As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken. Members of the public who would like to speak but who are not able to attend are encouraged to email deputyparishclerk@stcuthbertout-pc.gov.uk and register their comments.

05. MINUTES OF ASSET MANAGEMENT COMMITTEE HELD ON WEDNESDAY 20TH SEPTEMBER 2023.

To confirm and sign as a correct record the Minutes of the Asset Management Committee on Wednesday 20th September 2023 (attached).

06. EASTON DOG WASTE BIN

To review the Committee's decision regarding a dog waste bin at High Green, Easton.

07. BUDGET FINALISATION

To confirm and clarify the proposed budget for 2024-25, and to especially clarify the position on portaloos at all play areas and the inflation figure guiding the budget (ANNEX A1 & A2).

08. POLSHAM BUS SHELTER MURAL ARTIST FEE

To resolve on the proposal and fee for the mural artist to complete work at the bus shelter in Polsham (ANNEX B).

09. ANNUAL TREE SURVEY WORKS QUOTES

To discuss and accept a quote for the tree works resulting from the Annual Tree survey, and to approve the cost of certification of the works once complete (ANNEX C).

10. RIVER SHEPPEY EROSION SOLUTIONS

To discuss the proposal from Cain Bio-Engineering Ltd regarding erosion solution at Coxley Recreation Ground, to approve the costs for a site visit and report and agree on next steps, should their report advise further works (ANNEX D1 & D2).

11. VARIOUS MAINTENANCE & WORKS

To resolve on the offered quotes to undertake various repairs and maintenance resulting from the annual asset survey, namely to the village pumps, notice boards, vegetation clearance & West Horrington phone box. To resolve on the quotes for works resulting from the annual play area inspections To also resolve on whether to divide Plot 17 at the Wookey Hole Allotment site. To resolve on whether the Council will support a 30% No-Mow May on open spaces in 2024 (ANNEX E1 & E2).

12. CANCELLATION OF 31 JANUARY 2024 ASSET MANAGEMENT MEETING

TO request approval for the cancellation of the next meeting in the light of staffing transitions, and to resolve that any emergency matters arising are addressed by email.

12. DATE OF NEXT MEETING.

Wednesday 31ST JANUARY 2024 at 7pm, Coxley Memorial Hall. **To be confirmed**