



ST CUTHBERT (OUT) PARISH COUNCIL

COUNCIL SUMMONS

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council, which Members are summoned to attend, will be held in Dinder Village Hall, Sharcombe Lane, Dinder BA5 3PF on Monday 4th December 2023 at 7pm.

Lisa Pool

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PARISH CLERK

St Cuthbert (Out) Parish Council

c/o Monitoring Officer

Somerset Council

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The Chairman will begin the formal business of the Council which is open to the Public to attend; during the meeting there is an opportunity for Members of the Public to speak - *please see item 06.*

Visit the website to view all supporting papers for the agenda below. CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

A G E N D A

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#). In addition to the risk assessment that the Council has carried out for face-to-face meetings, any Councillor or Staff who do not feel safe attending a meeting, due to medical grounds or risk to immediate family members, will not be required to attend and absence will be authorised – this policy to be reviewed at every meeting based on the latest Government guidance and case numbers.

02. CO-OPTION OF UP TO 1 MEMBER TO REPRESENT THE WEST WARD

To co-opt up to 1 Member of the Parish Council to represent the West Ward. Each Candidate has up to 2 minutes to present to the Council why they would be selected as a Parish Councillor to represent part of the Ward. According to Arnold-Baker, the successful Candidate must have received an absolute vote of those present voting: "It follows that if there are more than two Candidates for one vacancy and no one of them at the first count receives a majority over the aggregate votes given to the rest, steps must be then be put to the vote again; this process must, if necessary, be repeated until an absolute majority is obtained".

03. DECLARATIONS OF INTEREST

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#). (*NB this does not preclude any later declarations*).

03.01. To receive declarations of interest from Councillors on items on the agenda.

03.02. To receive written requests for dispensations for disclosable pecuniary interests (if any).

03.03. To grant any requests for dispensation as appropriate.

04. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#).

05. CHAIRMAN'S ANNOUNCEMENTS

06. PUBLIC QUESTION TIME

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairman. The Chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email or letter to the Chairman or Parish Clerk). As issues raised in the public session may not relate to items on the agenda, no resolution for action can be taken. Members of the Public who would like to speak but who are not able to attend are encouraged to email parishclerk@stcuthbertout-pc.gov.uk and register their request.

07. LOCAL AUTHORITY REPORTS

To receive reports in person or in writing from Somerset Council Councillors. Crime Statistics for Wells & Rural, September 2023 are attached. Time for reports is limited to 10 minutes.

08. MINUTES OF ST CUTHBERT (OUT) PARISH COUNCIL ON MONDAY 23RD OCTOBER 2023

To confirm and sign as correct record the minutes of the Council held on Monday 23rd October 2023 (attached).

09. DRAFT BUDGET 2024-25

To resolve on whether to accept the initial draft budget recommended by the Finance & Scrutiny Committee or whether further amendments are required, regarding Items 16 & 17 (ANNEX A).

10. REPORTS OF WARD ACTIVITIES

To hear from any Councillors regarding events in their wards. Time is limited to 2 minutes per ward. Requests for matters to be added to future agendas should be made to the Parish Clerk.

11. UPDATE: ENVIRONMENTAL WORKING GROUP

To receive an update on activities from the Environmental Working Group.

12. UPDATE: WELLS & RURAL LCN

To receive a verbal update from Cllr Hathway.

13. ACCOUNTS FOR PAYMENT

To review and approve a schedule of items of expenditure and issuing of payment (ANNEX B) [LGA 1972 s150 \(5\)](#). An appointed Member at the meeting to verify all bank reconciliations produced by the RFO.

14. COMMUNITY AWARD

To celebrate the community achievements of Mr Graham Seers and for Cllr Mike Best to present the Somerset Council's Chairman's Award to Mr Seers.

15. A39 SOUTHWAY / POLSHAM SPEED RESTRICTIONS

To hear from a campaigner wishing to instigate a speed restriction on the A39 Glastonbury Road at Southway to Polsham. To resolve on any official action in support of the campaign (ANNEX C).

16. ASSET DEVOLUTION

To consider the Council's current position regarding assets and services, to resolve on the next steps regarding the invitation to assist Somerset Council in the devolution of assets and services and to consider how best to keep residents informed. To consider possible costs (ANNEX D1, D2 & D3).

17. LCN WINTER HARDSHIP SUPPORT

To discuss the Council's potential to offer immediate winter support to those in need in the parish or those agencies or organisations that already do so. To receive an overview of what measures are in place in the VCSE sector and define how the Council wish to proceed with immediate effect (ANNEX E).

18. BOWRING CLOSE, COXLEY

To resolve on sending a letter to Somerset Council, which outlines alternative options for the disposal of Bowring Close and to resolve that the second letter (raising concerns about the process to date) is approved if required. To approve the application for Village Green registration, should Somerset Council not wish to consider the other options (ANNEX F1 & F2).

19. D-DAY 80

To discuss possible ideas for commemorating the 80th Anniversary of D-Day around the parish & explore Councillor interest in steering the event.

20. .GOV.UK EMAIL ACCOUNTS

To receive a brief update on the queries about email address configuration and resolve to proceed with .gov.uk emails from 01 February 2024.

21. UPDATE: DINDER 20MPH LIMIT –NEXT MEETING?

To receive an update from Cllr Hathway about the scheme’s progress. To approve a) that Somerset is asked to take forward the 20mph speed reduction proposals for the village of Dinder; b) that sufficient funds are set aside in the 2024/25 budget to cover the costs of implementing the proposals and c) that the Council write to thank Mr B Caddick for his extensive input (ANNEX G).

22. DATE OF NEXT MEETING

Monday 08TH January 2024 at **7pm (Easton)**

23. DATE OF NEXT PARISH MEETING

9th April 2024.