ST CUTHBERT (OUT) PARISH COUNCIL MINUTES OF THE MEETING OF THE FINANCE AND SCRUTINY COMMITTEE HELD AT COXLEY MEMORIAL HALL ON WEDNESDAY 13TH DECEMBER 2023 AT 7.00PM

PRESENT: Cllrs M Hayden (Chair); M Cooke; J Baker, E Danson
IN ATTENDANCE: Mr S Davies (RFO)

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN
Cllrs Danson and Pettit

02. DECLARATIONS OF INTEREST
02.01. None declared.
02.02. There were no requests for dispensation for disclosable **PECUNIARY** interests.
02.03. There were no requests for dispensation.

03. EXCLUSION OF THE PRESS AND PUBLIC
There were no items for exclusion of the press and public.

04. PUBLIC QUESTION TIME
There were no residents present.

05. MINUTES OF THE FINANCE & SCRUTINY COMMITTEE HELD ON WEDNESDAY 8TH NOVEMBER 2023
RESOLVED: To Confirm and sign as correct record the minutes of the Finance & Scrutiny Committee held on Wednesday 8th November 2023.

06. DRAFT BUDGET 2024-2025
The Committee considered the budget as discussed at Full council on 4th December 2023, including proposed costs for various projects.

RESOLVED: That the following be recommended for approved at Full Council on 8th January 2024:
- Budget: 205,995.59
- Reserves: 34,557.59 (to support the Budget)
- Income: 3013.00 (estimated)
- Precept: 168,452.00
- **Band D: 79.36** (0% increase on Band D from 2023/2024)

07. REVIEW FINANCIAL REGULATIONS
Cllrs reviewed the Council Financial Regulations. **RESOLVED:** To conduct a further review of the Financial Regulations when the Council has a wider understanding of the extra services it may have to provide in the next financial year.

08. STAFF TRANSITION PERIOD OVERTIME

Cllrs discussed the process to authorise overtime by a member of Council staff.

RESOLVED: Overtime to be submitted to Chair of the Council, Deputy Chair of the Council, Chair of the Staffing Committee, and Chair of Finance and Scrutiny Committee. Once agreed, RFO to make payment in next pay run.

11. DATE AND VENUE OF NEXT MEETING

NOTED: 20th March 2024.