



ST CUTHBERT (OUT) PARISH COUNCIL

COUNCIL SUMMONS: ASSET MANAGEMENT COMMITTEE MEETING

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council Asset Management Committee, which Committee Members are summoned to attend, will be held at Coxley Memorial Hall (Meeting Room), Main Road, Coxley BA5 1QZ on Wednesday 13th March 2024 at 7pm.

Lisa Pool

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PARISH CLERK

St Cuthbert (Out) Parish Council

Council Offices

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A G E N D A

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. [LGA 1972 s85\(1\)](#).

02. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities ([Model Code of Conduct](#)) Order 2007 SI No.1159. *(NB this does not preclude any later declarations).*

02.01. To receive declarations of interest from Councillors on items on the agenda.

02.02. To receive written requests for dispensations for disclosable pecuniary interests (if any).

02.03. To grant any requests for dispensation as appropriate.

03. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#).

04. PUBLIC QUESTION TIME

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the chairman. The chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email to the Deputy Parish Clerk). As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken. Members of the public who would like to speak but who are not able to attend are encouraged to email rfo@stcuthbertout-pc.gov.uk and register their comments.

05. MINUTES OF ASSET MANAGEMENT COMMITTEE HELD ON WEDNESDAY 31ST JANUARY 2024.

To confirm and sign as a correct record the Minutes of the Asset Management Committee on Wednesday 31st January 2024 (attached).

06. RIVER SHEPPEY UPDATE

To receive an update on the application for a permit to conduct works in the River Sheppey from the Environment Agency.

07. ANNUAL TREE WORKS UPDATE

To receive the 'Certificate of Arboricultural Conformance' and discuss potential works from the report (ANNEX A).

08. WILDFLOWER SEEDS FOR VERGES

To consider whether to purchase bulk seeds for resident projects to re-wild / pollinate appropriate verges, and to participate in 'No mow May'.

09. BUS SHELTERS UPDATE

To consider proposals to repeat the Polsham mural project in other shelters (Littley Bridge, Wookey Hole); to receive an update on the one-off cleaning & discuss more regular cleans; to discuss the development of the South Horrington old shelter and roof repairs to Dulcote bus shelter.

10. ASSET MANAGEMENT CLERKING

To note the change in clerking of the committee to the RFO.

11. VARIOUS MAINTENANCE

To receive updates on various maintenance projects from around the Parish.

12. ANNUAL MAINTENANCE CONTRACT UPDATE

To receive an update on the bidding process for the Council's 'Maintenance Contract'.

13. DATE OF NEXT MEETING.

Wednesday 24th April 2024 at 7pm, Coxley Memorial Hall.