



ST CUTHBERT (OUT) PARISH COUNCIL

COUNCIL SUMMONS

Public Notice is hereby given that the Annual General Meeting of St Cuthbert (Out) Parish Council, which Members are summoned to attend, will be held in Dinder Village Hall, Sharcombe Lane, Dinder BA5 3PF on Monday 24th June 2024 at 7pm.

Lisa Pool

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PARISH CLERK

St Cuthbert (Out) Parish Council

Council Offices

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The Chairman will begin the formal business of the Council which is open to the Public to attend; during the meeting there is an opportunity for Members of the Public to speak - *please see item 06.*

Visit the website to view all supporting papers for the agenda below. CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

A G E N D A

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#). In addition to the risk assessment that the Council has carried out for face-to-face meetings, any Councillor or Staff who do not feel safe attending a meeting, due to medical grounds or risk to immediate family members, will not be required to attend and absence will be authorised – this policy to be reviewed at every meeting based on the latest Government guidance and case numbers.

02. DECLARATIONS OF INTEREST

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#). (*NB this does not preclude any later declarations*).

02.01. To receive declarations of interest from Councillors on items on the agenda.

02.02. To receive written requests for dispensations for disclosable pecuniary interests (if any).

02.03. To grant any requests for dispensation as appropriate.

03. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#): **none**

04. CHAIRPERSON'S ANNOUNCEMENTS

05. PUBLIC QUESTION TIME

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairperson. The Chairperson will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email or letter to the Chairperson or Parish Clerk). As issues raised in the public session may not relate to items on the agenda, no resolution for action can be taken. Members of the Public who would like to speak but who are not able to attend are encouraged to email parishclerk@stcuthbertout-pc.gov.uk and register their request.

06. LOCAL AUTHORITY REPORTS

To receive reports from Somerset Council Councillors. Crime Statistics for Wells & Rural, February 2024, and Cllr Robbin's May Somerset Council report are attached. Time for reports is limited to 10 minutes.

07. MINUTES OF ST CUTHBERT (OUT) PARISH COUNCIL ON MONDAY 13TH MAY 2024

To confirm and sign as a correct record the minutes of the Council held on Monday 13TH May 2024 (attached).

08. AUDIT 2023-24

To consider the Annual Governance and Accountability Return (AGAR) 2023/24

- To receive the 'Internal Audit Checklist' and to approve the RFO to take action on matters raised, reporting to the Finance and Scrutiny Committee on progress (**ANNEX A1** Audit Return):
 - Council to adopt an investment strategy for Reserves
 - Standing Orders and Financial Regulations to be in sync in all respects
 - AGAR Minuting to be more detailed.
- To approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return 2022/23) (**ANNEX A2** AGAR).
- To approve the Accounting Statements (Section 2 of the Annual Governance and Accountability Return 2022/23) (**ANNEX A3** Payments, **ANNEX A4** Receipts, **ANNEX A5** AGAR).
- To receive the 'Notice of Public Rights' and to approve the dates of the Notice (**ANNEX A6** Notice of Public Rights)

09. WELLS & RURAL LCN

To receive an update from Cllr Hathway on LCN developments.

10. ENVIRONMENT WORKING GROUP

To receive an update from Cllr Pettitt or a colleague of the working group.

11. GREENER VILLAGES GRANTS

To resolve on some contentious applications for Greener Village Grants. These have been discussed by the EWG but the group seek Full Council input **(ANNEX B)**.

12. EAST HORRINGTON VILLAGE SIGNS

To consider the quotes and sign styles provided for 2 village name signs for East Horrington and the associated licences required by Highways and for installation **(ANNEX C)**.

13. YOUTH CONTRIBUTION

To seek councillor input to **a)** meet with YMCA Brunel Group to "explore all the areas of needs and the various options with you all, whether that is us delivering pop ups/ a more longer term youth club under the YMCA umbrella, or linking in with local volunteers/other youth work agencies that could also support the development of youth work in the villages. Please do let us know if anyone would be keen to have a meeting to discuss this further" and **b)** to contribute to Wells Scouts activities in their 'Government' week in October 2024 (more details pending)

14. GREENWAYS MUP – COXLEY PATH

To consider the draft agreement to be presented to Greenways and clarify that some aspects require further information from Greenways, who have been asked to initiate a meeting with the relevant interested parties, including this council **(ANNEX D)**.

15. COMMITTEE TERMS OF REFERENCE

To acknowledge the changes in red text and approve the Terms of Reference, recommended by both the Finance & Scrutiny Committee and the Asset Management Committee. To approve the amended wording of the 'Committee Members' section in blue text, to clarify the ex-officio members are in addition to the elected members. **(COMBINED ANNEX E)**.

16. SOMERSET COUNCIL CHAIRMAN'S AWARD

To consider candidates for nomination for the Chairman's Awards, in terms of the contribution to the parish. Deadline is 28th June 2024.

17. BIODIVERSITY & VERGE-CUTTING

To be apprised of concerns regarding untimely verge-cutting and the detriment to biodiversity.

18. UPDATES

To be updated on Bowring Close and the River Sheppey erosion works.

19. REPORTS OF WARD ACTIVITIES

To hear from Councillors regarding events in their wards. Time is limited to 2 minutes per ward. Requests for substantive matters for future agendas should be made to the Parish Clerk.

20. DATE OF NEXT MEETING

Monday 05th August 2024 at **7pm (Easton)**.