

**ST CUTHBERT (OUT) PARISH COUNCIL
MINUTES OF THE MEETING OF THE ASSET MANAGEMENT
COMMITTEE HELD AT COXLEY MEMORIAL HALL
ON WEDNESDAY 17TH JULY 2024 AT 7.00PM**

PRESENT: Cllr J Zorab, Cllr M Cooke; Cllr M Mitchell; Cllr S McCoy, Cllr F Brown
IN ATTENDANCE: Simon Davies (RFO)

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Cllr I Humphreys and Cllr J Reeves

RESOLVED: To accept reasons offered for absence.

02. DECLARATIONS OF INTEREST

02.01. None

02.02. None

02.03. None

03. EXCLUSION OF THE PRESS AND PUBLIC

No items for exclusion by the press or public.

04. PUBLIC QUESTION TIME

No members of the public present.

05. MINUTES OF ASSET MANAGEMENT COMMITTEE HELD ON WEDNESDAY 5TH JUNE 2024.

RESOLVED: To sign and confirm the Minutes of the Asset Management Committee held on Wednesday 5th June 2024 as approved.

06. RIVER SHEPPEY UPDATE

The RFO confirmed to the Committee that work will commence shortly – and that a change in personnel had taken place with the contractor.

07. WELLS CITY FOOTBALL CLUB AGREEMENT

The RFO updated the Committee on Wells City Football Club requirements for the Coxley Playingfields. The Club have decided they no longer have a need for the facility. RFO to check with the Club on the removal of their shed and goal posts.

08. WOOKEY HOLE STREET LIGHT REPAIRS – SCHOOL HILL

The Committee discussed the quote provided for the repair of the light. Despite efforts, only one quote has been obtained.

RESOLVED: To accept the quote and for works to commence.

09. WOOKEY HOLE ALLOTMENTS – WATER TROUGH REPAIRS

The Committee discuss the need for works on the Trough – although it was believed that the matters had been resolved by a Tennent. RFO to investigate.

RESOLVED: To approve quote for works to commence on the Trough if needed.

10. WOOKEY HOLE ALLOTMENTS - PLOT CLEARANCE QUOTE

The Committee considered works to be conducted on Plot 12 to bring the area back into use. RFO to ask to Assistant Clerk to clarify if the Plot will be a whole or half plot.

RESOLVED: For works to commence to clear and fence the Plot.

11. WOOKEY HOLE ALLOTMENTS – OAP CONCESSIONS

The Committee discussed the range of Tariffs for the Allotments, including the further concession for OAPs.

RESOLVED: To remove the OAP concession on the Allotment Tariff.

12. WOOKEY HOLE ALLOTMENTS – JAPANESE KNOTWEED

The RFO presented an update on the Knotweed situation in Wookey Hole.

RESOLVED: The RFO to gain quotes to destroy and remove the Japanese knotweed.

13. COXLEY PLAYINGFIELDS UTILITIES PROVIDER

The Committee considered quotes for providers of electricity to Coxley Playingfields, and the need for the supply.

RESOLVED: To award Valda Energy the contract for 3 years provision of electricity to the site.

14. DATE OF NEXT MEETING.

NOTED: Next meeting of the Asset Management Committee is Wednesday 28th August 2024 at 7pm, Coxley Memorial Hall.