

ST CUTHBERT (OUT) PARISH COUNCIL MINUTES OF THE MEETING OF THE ASSET MANAGEMENT COMMITTEE HELD AT COXLEY MEMORIAL HALL ON WEDNESDAY 28TH AUGUST 2024 AT 7.00PM

PRESENT: Cllr J Reeves, Cllr M Cooke; Cllr M Mitchell; Cllr F Brown; Cllr T Hathway
IN ATTENDANCE: Simon Davies (RFO)

The Committee elected a temporary Chair for the meeting.

RESOLVED: Cllr Reeves to chair the meeting.

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Cllr I Humphreys, Cllr J Zorab, and Cllr S McCoy

RESOLVED: To accept reasons offered for absence.

02. DECLARATIONS OF INTEREST

02.01. None

02.02. None

02.03. None

03. EXCLUSION OF THE PRESS AND PUBLIC

No items for exclusion by the press or public.

04. PUBLIC QUESTION TIME

No members of the public present.

05. MINUTES OF ASSET MANAGEMENT COMMITTEE HELD ON WEDNESDAY 17TH JULY 2024.

RESOLVED: To sign and confirm the Minutes of the Asset Management Committee held on Wednesday 17th July 2024 as approved.

06. RIVER SHEPPEY UPDATE

The RFO gave a brief overview of the completed works on the River Sheppey, in the Coxley Playing Fields. The Committee also discussed the fencing required for the project, which was an extra cost.

RESOLVED: To approve the invoice for the extra fencing required.

Cllr Hathway left the meeting.

07. COUNCIL ASSET REVIEW

To Committee discussed the Asset Review and the matters arising from it.

RESOLVED: The RFO to obtain quotes for a replacement Grit Bin, and seek works for Dog Bin repairs in Coxley. RFO to establish if Somerset Council will service the Litter Bin on Easton Hill, with a view to potentially removing it. RFO to contact SLH Services

to cut grass around the Litty Bridge Bus Shelter. The Council to establish the ownership of the cycle racks in Coxley Playing Fields.

08. WOKEY HOLE ALLOTMENTS – JAPANESE KNOTWEED

The RFO updated the Committee on the quotes being obtained on removing the Japanese Knotweed. Further quotes are required.

RESOLVED: The RFO to seek other remedies to the Japanese Knotweed issue, alongside gaining further quotes. Also to seek further advice from SALC on the latest opinion on the threat posed by the plant.

09. REPAIR NOTICEBOARD IN SOUTH HORRINGTON

The Committee discussed the locked Noticeboard in South Horrington.

RESOLVED: The RFO to authorise a contractor to replace the lock, and seek options on who should be keyholder.

10. BUDGET 2025-2026

The RFO presented the Budget process for the Committee to consider. The Committee discussed the line items applicable to the Asset Management Committee.

RESOLVED: That the following items be submitted for consideration for the next Budget:

- Allotments: £1000 for tackling Japanese Knotweed.
- Ground Maintenance: add an inflation increase.
- Noticeboards: £500 for maintenance (from Reserves)
- Phone Boxes: £3000 (including an allowance of £1500 from Reserves) for maintenance.
- Playground Equipment: £3000 per year to be added to Marked Reserves for 4 years to replace equipment.
- Street Furniture: add an inflation increase.

RESOLVED: For the RFO to establish if the monies budgeted for the School Crossing Patrol is still required – to query the £3000 budgeted for 'The Leat Bridge'.

11. DATE OF NEXT MEETING

NOTED: Next Asset Management Committee meeting to be held Wednesday 16th October 2024 at 7pm, Coxley Memorial Hall.