



## ST CUTHBERT (OUT) PARISH COUNCIL

### COUNCIL SUMMONS: FINANCE & SCRUTINY COMMITTEE

Public Notice is hereby given that a meeting of the St Cuthbert (Out) Parish Council Finance & Scrutiny Committee, which Committee Members are summoned to attend, will be held on Wednesday 8<sup>th</sup> November 2023 at 7pm in the **Back Meeting Room**, Coxley Memorial Hall, Coxley BA5 1QZ.

Michele Exton

**PARISH CLERK**

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The Chairman will begin the formal business of the Council which is open to the public to attend; during the meeting there is an opportunity for Members of Public to speak.

Visit the website to view all supporting papers for the agenda below. CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

## A G E N D A

### 01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).

### 02. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159. *(NB this does not preclude any later declarations).*

**02.01.** To receive declarations of interest from Councillors on items on the agenda.

**02.02.** To receive written requests for dispensations for disclosable pecuniary interests (if any).

**02.03.** To grant any requests for dispensation as appropriate.

### **03. EXCLUSION OF THE PRESS AND PUBLIC**

To agree any items to be dealt with after the Press and Public have been excluded from the meeting within the requirements of the Public Bodies (Admission to Meetings) Act (as amended) 1960.

### **04. PUBLIC QUESTION TIME**

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairman. The Chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email or letter to the Chairman or Parish Clerk). As issues raised in the public session may or may not relate to items on the agenda, no resolution for action can be taken.

### **05. MINUTES OF THE FINANCE & SCRUTINY COMMITTEE HELD ON WEDNESDAY 16<sup>TH</sup> AUGUST 2023**

To confirm and sign as correct record the minutes of the Finance & Scrutiny Committee held on Wednesday 16<sup>th</sup> August 2023 (attached).

### **06. GRANT APPLICATIONS**

To consider grant applications from the following:

- The United Benefice of Coxley, Henton & Wookey – to assist with the Triangle community newsletter printing costs (ANNEX A1a to A1f).
- GWS-Radio – to assist with outreach training and events (ANNEX A2a & A2b).
- Citizens Advice Somerset – towards the running costs of their “on demand” advice service (ANNEX A3a to A3c).

### **07. REVIEW CURRENT BUDGET AND SPEND TO DATE (2023/24)**

To review the current year’s budget and spend to date (first 6 months) and scrutinise listed items (ANNEX B1, B2, B3 & B4).

### **08. BUDGET 2024/25**

To consider possible budget headings and amounts for the annual budget proposals for the Financial Year 2024/25 (ANNEX C).

### **09. INVESTMENT STRATEGY**

To receive an update on developing a treasury management investment strategy/policy.

### **10. STAFF OVERTIME**

To discuss that the Finance & Scrutiny Committee is given delegated authority for authorising payment for any overtime worked by the Clerks.

### **11. DATE AND VENUE OF NEXT MEETING**

13<sup>th</sup> December 2023.