



ST CUTHBERT (OUT) PARISH COUNCIL

COUNCIL SUMMONS

Public Notice is hereby given that a meeting of St Cuthbert (Out) Parish Council, which Members are summoned to attend, will be held in Dinder Village Hall, Dinder BA5 3PF on Monday 11th September 2023 at 7pm.

A handwritten signature in black ink, appearing to be 'ME', enclosed in a circular scribble.

Michele Exton

PARISH CLERK

St Cuthbert (Out) Parish Council

c/o Monitoring Officer

Somerset Council

Cannards Grave Road

Shepton Mallet BA4 5BT

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The Chairman will begin the formal business of the Council which is open to the Public to attend; during the meeting there is an opportunity for Members of the Public to speak - *please see item 05.*

Visit the website to view all supporting papers for the agenda below. CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

A G E N D A

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#). In addition to the risk assessment that the Council has carried out for face-to-face meetings, any Councillor or Staff who do not feel safe attending a meeting, due to medical grounds or risk to immediate family members, will not be required to attend and absence will be authorised – this policy to be reviewed at every meeting based on the latest Government guidance and case numbers.

02. DECLARATIONS OF INTEREST

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#). (*NB this does not preclude any later declarations*).

02.01. To receive declarations of interest from Councillors on items on the agenda.

02.02. To receive written requests for dispensations for disclosable pecuniary interests (if any).

02.03. To grant any requests for dispensation as appropriate.

03. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#).

04. CHAIRMAN'S ANNOUNCEMENTS

05. PUBLIC QUESTION TIME

Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chairman. The Chairman will call from those who are indicating to speak; written questions can also be received in advance of the meeting (by email or letter to the Chairman or Parish Clerk). As issues raised in the public session may not relate to items on the agenda, no resolution for action can be taken. Members of the Public who would like to speak but who are not able to attend are encouraged to email parishclerk@stcuthbertout-pc.gov.uk and register their request.

06. LOCAL AUTHORITY REPORTS

To receive reports in person or in writing from:

- Avon & Somerset Police
- Somerset Council Councillors

07. MINUTES OF ST CUTHBERT (OUT) PARISH COUNCIL ON MONDAY 7TH AUGUST 2023

To confirm and sign as correct record the minutes of the Council held on Monday 7th August 2023 (attached).

08. BOWRING CLOSE UPDATE

To update Members and discuss the current proposal to sell land in Bowring Close, Coxley.

09. SPEEDING VEHICLES ALONG THE A371 AT HAYBRIDGE

To report on a Resident's request that the 30mph zone is extended to the edge of Haybridge to improve the safety of Residents crossing the road (ANNEX E).

10. REVIEW CURRENT BUDGET AND SPEND TO DATE (2023/24)

To consider the recommendation of the Finance & Scrutiny Committee 16th August 2023 to approve the current budget and spend to date (first 3 months) and scrutinise listed items (ANNEX D).

11. ACCOUNTS FOR PAYMENT

To review and approve a schedule of items of expenditure and issuing of payment (ANNEX A & B) [LGA 1972 s150 \(5\)](#). An appointed Member at the meeting to verify all bank reconciliations produced by the RFO (ANNEX C).

12. MARKED RESERVES

To review the recommendation of the Finance & Scrutiny Committee 16th August 2023 to add £3,000 for Play Area Equipment to the Council's Marked Reserves (ANNEX F).

13. LCN UPDATE

To receive a verbal from Cllr Hathway.

14. ENVIRONMENT WORKING GROUP (EWG)

To receive an update from the Council's EWG (ANNEX J).

15. GRANT POLICIES

To consider the recommendation of the Finance & Scrutiny Committee 16th August 2023 to approve the Council's General Grant and Green Villages Grant Policies (ANNEX G1 & G2).

16. REPORTS OF WARD ACTIVITIES

To receive verbal reports on Ward activities that Members wish to report to Full Council.

17. DRAFT 3-YEAR BUDGET FORECAST 2024/25 TO 2026/27

To inform the Council of changes to inflation rates for budget forecasts (ANNEX H).

18. ACCOUNTS 2022/23

To receive the External Auditor's report on the Council's accounts for the financial year 2022/23 (ANNEX I).

19. STAFFING COMMITTEE UPDATE

To update Full Council on the recruitment of an Assistant Clerk (with environmental focus).

20. DATE OF NEXT MEETING

23rd October 2023 at 7pm.

21. DATE OF NEXT PARISH MEETING

9th April 2024.