



**ST CUTHBERT (OUT) PARISH COUNCIL**  
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### **PRIVACY IMPACT ASSESSMENT FORM**

As part of the PIA process, organisations should describe how information is collected, stored, used and deleted.

Project name	
What is the project's outcome?	
Information to be obtained	
What is the information to be used for?	
Who will obtain it?	
Who will have access to the information?	
Any other Information?	
Identify possible privacy risks: Risks to Individuals, Corporate Risks, Compliance Risks, Associated Organisation/Corporate Risk	
Identify how to mitigate these risks: Risk, Solution, Result and Evaluation.	
Evaluate costs involved	

Recourses required for the project	
Review process: <ul style="list-style-type: none"><li>• Who will action the review?</li><li>• When will it be reviewed?</li><li>• Action to be taken</li><li>• Date for completion</li><li>• Responsibility for action</li><li>• Lessons learnt</li></ul>	